

# Get the most out of Project MUSE: A checklist for maximizing MUSE use at your institution.



muse.jhu.edu

## Promote Awareness and Usage

.....*details on reverse*

- Update the description of MUSE (your journals collection) on library sites and materials
- Encourage MUSE usage by displaying and distributing free promotional materials
- Publicize that MUSE offers both back issues and current issues for many journals
- Advertise access to over **169 journals** with a **complete run** on MUSE
- Provide free access to MUSE for alumni

## Create Access Points

.....*details on reverse*

- Update A-Z lists, course management systems (CMS), discovery services, and social media with an up-to-date description of MUSE
- Include MUSE as a main resource in LibGuides and other research materials in subjects where MUSE has substantial interdisciplinary content (*suggestions on back*)
- Load MARC records for MUSE books purchased

## Use Tools to Improve Access and Search Results

.....*details on reverse*

- Install the MUSE search widget on library webpages, social media, course management tools
- Link to MUSE tutorials and use in instruction sessions
- Link to the online Search Guide or order copies of the Search Guide in PDF format
- Create a MyMUSE account for content alerts, saved searches, saved content (articles, journals, books, book chapters), export citations

### Key Features of MUSE books and journals

- ✓ 100% full text
- ✓ DRM free
- ✓ Unlimited simultaneous access; no limits on printing and downloading
- ✓ Mobile accessible
- ✓ No embargoes on content
- ✓ Accessibility – current VPAT on site

## **MAXIMIZE MUSE at your Institution**

### Promote Awareness and Usage

1. Update the description of your MUSE journals collection:  
*Project MUSE offers full-text current and archival articles from 600+ scholarly journals from major university presses covering literature and criticism, history, performing arts, cultural studies, education, philosophy, political science, gender studies, and more. Updated continually.*
2. Order free promotional materials: [about.muse.jhu.edu/resources/promotional-materials/](http://about.muse.jhu.edu/resources/promotional-materials/)
3. Back issues of a journal provided free of charge with your subscription
4. **Journals with a Complete run:** [about.muse.jhu.edu/muse/journals/complete/](http://about.muse.jhu.edu/muse/journals/complete/)
5. Add access for alumni at no additional cost. Alumni are included in the MUSE licenses.

### Create Access Points

1. See #1 above for an up-to-date description for your MUSE journals
2. MUSE has substantial interdisciplinary content in:
  - Cultural/Area Studies**  
Language and culture (Japanese, African American, Judaic, Middle Eastern, Asian, European, Chicana/o, Native American and Indigenous, Latin American), race and ethnicity, immigrants, social media and culture
  - Film, Media, Theater and Performing Arts**  
Dance, film studies, music, dramatic arts, Black experience, performance reviews, theater history, music history
  - Literature**  
Comparative, literary criticism, language and literature (American, French, German, Slavic, Irish, Italian, English), African American, women writers, creative writing
  - Political Science and International Relations**  
Environment and sustainability, human rights, international relations, political theory, labor, voting rights, US foreign policy, global public health, NGOs
  - Religion and Philosophy**  
Theology, Christianity, Judaism, modern Hinduism, modern Islam, aesthetics, moral realism, secular humanism
  - Women's and Gender Studies**  
Feminist studies, gender and sexuality, diversity
3. Download MARC records: [about.muse.jhu.edu/librarians/](http://about.muse.jhu.edu/librarians/)

### Use Tools to Improve Access and Search Results

1. Download the Search widget: [about.muse.jhu.edu/resources/user-guides/](http://about.muse.jhu.edu/resources/user-guides/)
2. Link to Search Guides and tutorials, Help topics, and how to cite content in MUSE. Find links: [about.muse.jhu.edu/resources/help-overview/](http://about.muse.jhu.edu/resources/help-overview/)